

Kenmore West High School
Shared Decision Making Team Meeting
January 9, 2017
4:00-5:00PM

Team Participants:

Present ✓

Jill Ackerman, Teacher Aide ✓

Jen Morrow, Parent ✓

Chad Bevier, Teacher

Ellen Malkiewicz, Parent ✓

Daniel Charland, Assistant Principal ✓

Allison Rapp, Student ✓

Diana Gruninger, Teacher ✓

Kelly Rodriguez, Teacher

Dean Johnson, Principal ✓

David Rogalski, Teacher ✓

Christine Koch, Assistant Principal ✓

Kathy Schinaman, Parent

Kevin Kruger, Operations Principal ✓

Michael Sierzchula, Teacher

Shane Magaris, Teacher ✓

Mary Metzler, Clerk Typist ✓

Our Focus: How can we create the conditions for student engagement?

Our Norms:

- Our meetings will start and end on time.
- We will honor the time allotments for each topic and assign a timekeeper at each meeting.
- We will attend meetings prepared and ready to be present and to participate.
- We will use technology to support the work of the meeting.
- We will always assume positive intent and engage with respectful honesty.
- We will always maintain appropriate confidentiality.

Time Keeper: Mary Metzler
Recorder: Dean Johnson
Dialogue Monitor: Shane Magaris

Follow Up Items from 12/12/16:

Who?	What?	How?
Committee Members	Select 2 student names to serve on the committee	Faculty and staff input

AGENDA:

Topic	Person(s)	Format	Time	Decision Points and Follow Up
Getting Started		Information Sharing	4:00-4:05	Opening Remarks, Introductions, Norms, and Roles
Conduct a brainstorming session to develop a list of possible school issues and decisions areas that address the prompt: How can we create the conditions for student engagement?		Information Sharing	4:05-4:25	Group divided into groups of three and brainstormed a list of possible topics.
Prioritize school issues and decision issues as a team to develop agenda topics for meetings.		Information Sharing	4:25-4:45	-All brainstormed topics were posted on a white board. -Brainstormed topics were prioritized and ranked (1-3). -School culture was ranked as being the most important topic to pursue.
Develop next meeting's agenda.		Information Sharing	4:45-5:00	-In preparation for the next SDMT meeting, the team will select three students in the upper classmen to serve on the team, that are diverse, and represent KW. -Come prepared to define culture and develop ideas about improving culture -Determine how to solicit information about improving school culture.

Good of the Order: