



## Kenmore-Town of Tonawanda Union Free School District

1500 Colvin Blvd., Buffalo, NY 14223, (716) 874-8400

April 27, 2017

Dear KTSEA Colleague,

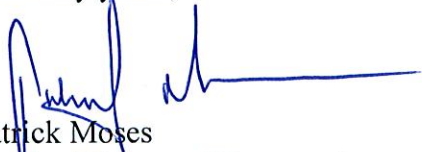
We are coming to the end of a difficult year for our district. Many expected last year to be the end of the consolidation process. As many of you well know, we have felt the after-shock of consolidation through much of this year. One of those areas that felt the biggest impact was that of teacher aide. In order to better meet the needs of our students at the Elementary level, the district sought to increase the hours of fifty (50) teacher aides serving in specific areas such as Special Education aides and Kindergarten aides. The KTSEA and District recognized that the increase in hours were needed but also saw the tremendous negative impact this situation could have had on students and staff at the beginning of the year. An MOA was signed which stipulated that all fifty (50) of the positions which had their hours increased would be posted to allow for transfers of personnel based on seniority within the district at the conclusion of the 2016-2017 school year.


The District and KTSEA agreed that the transfer opportunities would be posted and filled utilizing a similar transparent transfer meeting process which was used at the conclusion of last school year. You are invited to attend and participate in a Transfer Meeting on Tuesday, May 23, 2017 at 4:30 p.m. at the Phillip Sheridan Building Auditorium.

Enclosed you will find an *Intent to Participate* form. We are asking that you complete the form only if you are interested in a transfer opportunity. **Please complete and return the form to Patrick Moses ([pmoses@ktufsd.org](mailto:pmoses@ktufsd.org)) by 4 p.m. on Wednesday, May 17.** A digital copy of this form will be available on the Human Resources Website. This completed form will be used only as a guide as we prepare for the Transfer meeting- if you are attending the meeting, you may elect to choose a different building other than what is on the form. If you are unable to attend the meeting, this form will be utilized to help select your highest preference which is still available. At the Transfer Meeting, you will be called upon in order of seniority to indicate your preference(s) for the building listed in the posting.

Please note that the Transfer Meeting is *optional- your attendance is not required*. You will not be compensated if you decide to participate. Thank you for your patience as we continue through this transition. If you have questions, please contact Mike Schuh or Patrick Moses.

Sincerely yours,

  
Patrick Moses  
Interim Director of Personnel

  
Mike Schuh  
President, Ken-Ton School Employees Assoc.